



# General Plan Annual Progress Report Overview

San Mateo Community Development Director's Meeting

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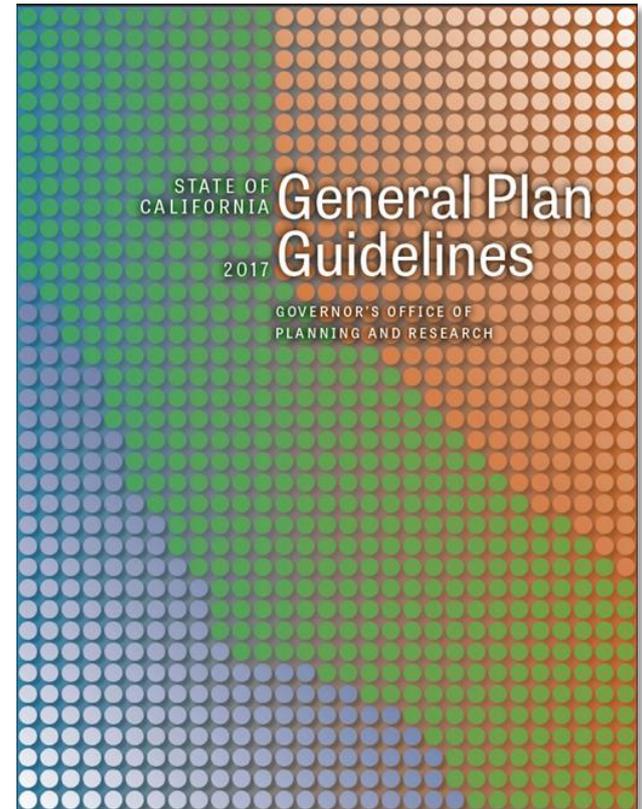
# General Plan

## Required Elements

- Land Use
- Circulation
- Housing
- Conservation
- Open Space
- Noise
- Safety
- Air Quality\*
- Environmental Justice\*

## Topical Considerations

- Climate Change
- Public Health
- Equity
- Resilience
- Economic Development





# Overview

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- All jurisdictions are required to submit a General Plan Annual Progress Report (APR) to the legislative body, OPR and HCD by April 1st each year
- Effective January 1, 2019, SB 1333 removed the charter city exemption for this requirement. See [GOV 65700](#), Amended by Stats. 2018, Ch. 856, Sec. 3.



# What is a GP APR?

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- A report to the legislative body and public regarding the implementation of the General Plan for a given year (can be fiscal or calendar)
- The GP APR must be presented to the local legislature for review and acceptance, usually as a consent or discussion item on a regular meeting agenda



# Structure of GP APR

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- ❑ No standardized form or format
- ❑ Does not need to include all elements
- ❑ It can borrow from other jurisdiction reports if it relates back to the implementation of the GP such as "performance reports", "budget reports", or "state of the city" reports.
- ❑ Reporting on planning activities is required even when undergoing a comprehensive update



# Suggested Contents (see OPR memo)

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- Introduction, Table of Contents, Date of last GP update, Date APR accepted by local jurisdiction
- GP Implementation Measures and specific examples of implementing actions for the year
- The degree of compliance with OPR guidelines and new GP requirements (e.g., EJ, Native American consultation, collaboration with military, etc.)
- Local legislative priorities for land use decision making (emergency ordinances, moratoria, etc).



# Suggested contents continued

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- Goals, policies, objectives, standards or other plan proposals that need to be added or were deleted, amended, or otherwise adjusted.
- One or more of the following with specific references to activity
  - Planning activities initiated – These may include, but are not limited to, master plans, specific plans, master environmental assessments, annexation studies, and other studies or plans.
  - General plan amendments
  - Major development applications processed



# Additional Content

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- ❑ Interagency or intergovernmental coordination efforts and areas for improvement
- ❑ The implementation of mitigation measures from GP Final EIR or Negative Declaration
- ❑ Equity planning considerations, such as impacts to ethnic groups or socioeconomic populations





# Summarize efforts to:

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- Promote infill development, reuse, and redevelopment particularly in underserved areas while preserving cultural and historic resources.
- Protect environmental and agricultural resources and other natural resources
- Encourage efficient development patterns

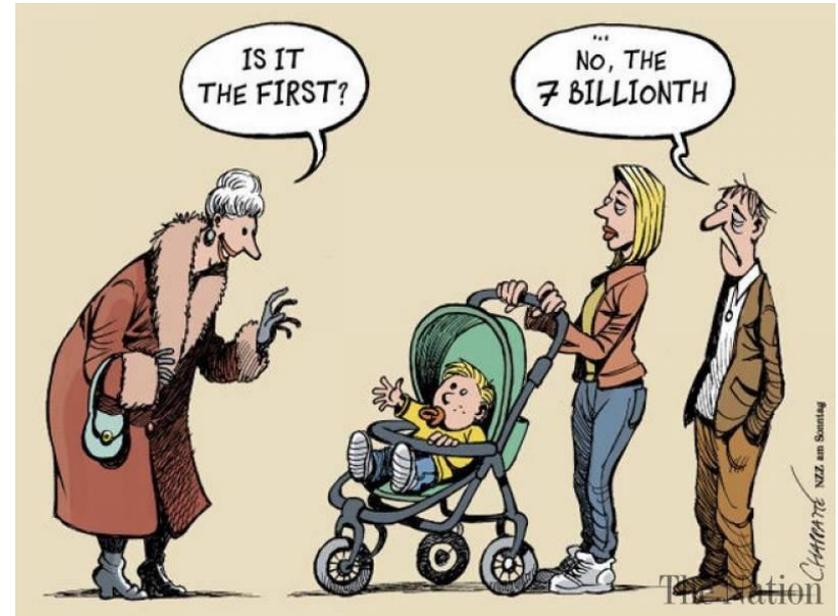




# Describe the Jurisdiction's Strategy for:

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- Economic development – Depending on the needs of your jurisdiction, this analysis could include information on the ratio of jobs to dwelling units, tax revenues, demographics, census information, etc.
- Monitoring long-term growth – For example: population growth, employment growth, land use development, and the provision of adequate supporting public services and infrastructure.





# Other actions related to GP implementation

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- Outline department goals, objectives, activities and responsibilities, as they relate to land use planning.
- Perform a regional or sub-regional outlook of population growth, housing, job generation, and other socioeconomic trends.
- Summarize the comments of other boards and commissions on the general plan implementation.
- Identify and monitor customer service improvements and methods to encourage public involvement in planning activities.
- Review and summarize grant administration for land use planning activities.
- Provide a technology review such as implementation of Geographic Information Systems (GIS) or establishment of web sites.



# GP APR Submission to OPR

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- Email as an attachment in an MS Word application or PDF to [opr.apr@opr.ca.gov](mailto:opr.apr@opr.ca.gov)
- A printed copy of the APR can be mailed to the State Clearinghouse, P.O. Box 3044, Sacramento, CA 95812-3044, or 1400 10th Street, Sacramento, CA 95814 **but it is not necessary if you already emailed it.**
- If your city or county posts the APR online at your agency's website, please notify OPR of your website address so that we may review it online.



# GP APR Submission to HCD

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- The HCD has developed an online portal system as an alternative to emailing the APR. To use the online system, email [apr@hcd.ca.gov](mailto:apr@hcd.ca.gov) and request login information for your jurisdiction.
- The GP APR can also be submitted as an attachment in an MS Office application or PDF to [apr@hcd.ca.gov](mailto:apr@hcd.ca.gov).



# GP vs. Housing Element APR

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## General Plan APR

- ❑ Can be calendar or fiscal year
- ❑ No standardized format
- ❑ All jurisdictions required to submit to local legislature, OPR and HCD by 4/1
- ❑ Can be emailed or mailed
- ❑ For more info go to:
  - ❑ <http://opr.ca.gov/planning/general-plan/>

## Housing Element APR

- ❑ Must be calendar year
- ❑ New data requirements (AB 879, SB 35, AB 1486)
- ❑ All jurisdictions required to submit to local legislature, OPR and HCD by 4/1
- ❑ Can be emailed or submitted via portal
- ❑ For more info go to:
  - ❑ <https://www.hcd.ca.gov/community-development/housing-element/index.shtml>



# Penalties

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- ❑ No penalties for submitting GP APR past April 1
- ❑ For 2020, OPR asked jurisdictions if they would be submitting late due to COVID-19
- ❑ According to Government Code Section 65040.5(a) and (b), OPR is tasked with notifying a city or county if a general plan has not been revised within eight years and will notify the Attorney General if a general plan has not been revised within ten years.



Questions?



# Thank You

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